

CEDAR CREEK TOWNSHIP BOARD
2530 N. 41 ½ rd.

Manton, Michigan 49663

Public Budget Hearing at 6:15 pm

Regular meeting March 3, 2026 6:30 p.m.

The meeting was called to order: 6:15 p.m.

ROLL CALL

Members Present: Supervisor: Larry Paquette- Present, Treasurer: Mary Hallett- Present, Clerk: Beth Edwards – Present, Trustee: Jean Schnitker- Present, Trustee: Scott Paddock- Present.

PLEDGE OF ALLEGEANCE

ADDITIONS TO AGENDA:

MOTION TO Approve Agenda as present:

Motion: Jean Schnitker

Support: Scott Paddock

Vote: all in favor

PUBLIC COMMENT: for Regular Meeting, Time opened 6:15 p.m., Time closed 6:18 p.m.

OPEN PUBLIC BUDGET HEARING FOR 2024- 2025 BUDGET.

Time Open: 6:18

Time Close: 6:21

COUNTY COMMISSIONER REPORT: None.

Landfill: Working on covering grounds where there was a search of a crime scene area.

APPROVAL OF MINUTES February 3, 2026 Closed Session Minutes Approved as presented.

MOTION to Approve

Motion: Scott Paddock Support: Jean Schnitker Vote: all in favor

APPROVAL OF MINUTES February 3, 2026 Minutes Approved as presented.

MOTION to Approve

Motion: Jean Schnitker Support: Scott Paddock Vote: all in favor

TREASURER'S REPORT:

General Fund Balance January 30, 2025, \$778,375.52. February receipts were \$63,917.10. February checks were \$16,272.56. Grand Total Balance: \$832,020.06. Impact Fund balance was \$832,899.64.

MOTION to Approve February 28,2026 report,

Motion: Jean Schnitker Support Beth Edwards

Roll call vote: Larry: Yes, Mary: Yes, Beth: Yes, Jean: Yes, Scott: Yes.

CLERK'S REPORT:

A current Check Register detailing checks and bills 20728 to 20761 with EFTPS #75335904 for a total of \$16,272.56 were presented and reviewed,

Motion: Jean Schnitker Support Scott Paddock.

Roll call vote: Larry: Yes, Mary: Yes, Beth: Yes, Jean: Yes, Scott: Yes.

BUDGET REPORT: Not in order as Building Inspector is over project budget but is money in and money out.

SUPERVISOR'S REPORT: Larry went to Waste Management meeting. They are still pushing recycle even though it's not work in test area in Traverse City. They didn't have means to enforce. Larry would like to get a large flag for Cedar Creek Township area.

DEPARTMENT REPORTS:

1. Cemetery: Not open. They have talked to the lady on leaf vacuum. Order will go in on the 23rd of March so it's in this budget.

2. Building Inspector: 1 permit.

3. Blight Enforcement: None.

4. Planning Commission: Meeting in April. Chris is still working on zoning PDF.

5. Zoning Administrator: 1 permit

6. Fire Department: 4 calls no billable. 2 illegal burns

OLD BUSINESS

1. MOTION to discuss changes to Fire Dept. Resolution for fire run charges.

Table this till next meeting.

Motion: N/A Support N/A.

Roll call vote: Larry: N/A, Mary: Absent, Beth: Absent, Jean: N/A, Scott: N/A.

2. MOTION to approve discuss changing internet carrier. Removed as there are no affordable options.

NEW BUSINESS

1. MOTION to accept resolution for General Fund Budget #R-2026-1 effective 4-1-26. Motion: Mary Hallett Support Jean Schnitker. Roll call vote: Larry: Yes, Mary: Yes, Beth: Yes, Jean: Yes, Scott: Yes.

2. MOTION to accept resolution for Impact Fund Budget #R-2026-2 effective 4-1-26. Motion: Scott Paddock Support Beth Edwards. Roll call vote: Larry: Yes, Mary: Yes, Beth: Yes, Jean: Yes, Scott: Yes.

3. MOTION to accept Resolution # R-2026-03 Supervisor payroll effective 4-1-26. Motion: Jean Schnitker Support Scott Paddock . Roll call vote: Larry: Yes, Mary: Yes, Beth: Yes, Jean: Yes, Scott: Yes.

4. MOTION to accept Resolution # R-2026-04 Clerk payroll effective 4-1-26. Motion: Mary Hallett Support Larry Paquette . Roll call vote: Larry: Yes, Mary: Yes, Beth: Yes, Jean: Yes, Scott: Yes.

5. Motion accept Resolution # R-2026-05 Treasurer payroll effective 4-1-26. Motion: Jean Schnitker Support Larry Paquette . Roll call vote: Larry: Yes, Mary: Yes, Beth: Yes, Jean: Yes, Scott: Yes.

6. Motion to accept Resolution # R-2026-06 Trustee payroll effective 4-1-26. Motion: Mary Hallett Support Larry Paquette . Roll call vote: Larry: Yes, Mary: Yes, Beth: Yes, Jean: Yes, Scott: Yes.

7. Motion to accept Fire Chief pay at \$636.00 per month effective 4-1-26. Motion: Mary Hallett Support Larry Paquette . Roll call vote: Larry: Yes, Mary: Yes, Beth: Yes, Jean: Yes, Scott: Yes.

8. Motion to accept Fire Assistant pay at \$424.00 per month effective 4-1-26. Motion: Larry Paquette Support Jean Schnitker . Roll call vote: Larry: Yes, Mary: Yes, Beth: Yes, Jean: Yes, Scott: Yes.

9. Motion to accept Fire Secretary pay at \$265.00 per month effective 4-1-26. Motion: Larry Paquette Support Beth Edwards . Roll call vote: Larry: Yes, Mary: Yes, Beth: Yes, Jean: Yes, Scott: Yes.

10. Motion to accept Zoning Admin. pay at \$530.00 per month effective 4-1-26. Motion: Jean Schnitker Support Scott Paddock . Roll call vote: Larry: Yes, Mary: Yes, Beth: Yes, Jean: Yes, Scott: Yes.

11. Motion to accept Blight Officer pay at \$212.00 per month effective 4-1-26.

Motion: Larry Paquette Support Jean Schnitker .

Roll call vote: Larry: Yes, Mary: Yes, Beth: Yes, Jean: Yes, Scott: Yes.

12. Motion to accept Assessor pay at \$1763.00 per month effective 4-1-26.

Motion: Beth Edwards Support Jean Schnitker .

Roll call vote: Larry: Yes, Mary: Yes, Beth: Yes, Jean: Yes, Scott: Yes.

13. Motion to accept pay at \$18.00 per hr. for Assessors assist., Hall Cleaning person and Election workers effective 4-1-26. Motion: Mary Hallett Support Larry Paquette .

Roll call vote: Larry: Yes, Mary: Yes, Beth: Yes, Jean: Yes, Scott: Yes.

14. Motion to accept Elections Chairperson pay at \$19.50 per hr. effective 4-1-26.

Motion: Larry Paquette Support Jean Schnitker .

Roll call vote: Larry: Yes, Mary: Yes, Beth: Yes, Jean: Yes, Scott: Yes.

15. Motion to accept pay at \$20.00 per hr. for Deputy Clerk, Deputy Treasurer and Snow Shoveling effective 4-1-26. Motion: Larry Paquette Support Jean Schnitker .

Roll call vote: Larry: Yes, Mary: Yes, Beth: Yes, Jean: Yes, Scott: Yes.

16. Motion to accept Cemetery grounds keeper and Township Hall grounds keeper pay at \$22.00 per hr. effective 4-1-26. Motion: Jean Schnitker Support Beth Edwards .

Roll call vote: Larry: Yes, Mary: Yes, Beth: Yes, Jean: Yes, Scott: Yes.

17. Motion to accept Cemetery youth grounds keeper wages pay at \$14.00 per hr. effective 4-1-26. Motion: Mary Hallett Support Beth Edwards .

Roll call vote: Larry: Yes, Mary: Yes, Beth: Yes, Jean: Yes, Scott: Yes.

18. Motion to accept Board of Review pay per meeting to be \$100.00 per hr. effective 4-1-26. Motion: Larry Paquette Support Jean Schnitker .

Roll call vote: Larry: Yes, Mary: Yes, Beth: Yes, Jean: Yes, Scott: Yes.

19. Motion to accept Planning Commission, Board of appeals and Impact Board pay per meeting to be \$70.00 effective 4-1-26. Motion: Beth Edwards Support Scott Paddock .

Roll call vote: Larry: Yes, Mary: Yes, Beth: Yes, Jean: Yes, Scott: Yes.

CORRESPONDENCE: Cadillac Library sent Mary an informational letter if anyone wants to look at it or make a copy.

PUBLIC COMMENT: No public comment.

Board Comment

Scott Paddock – He had a question about taxes going up from people calling wanting to know why. Mary explained that it's from sinking fund millage.

Jean Schnitker – I looked at our tax for township other townships tax are lower. Mary said that we are as low as we're allowed.

Beth Edwards – Nothing.

Mary Hallett – Mary will be leaving on March 13th for vacation.

Larry Paquette – Nothing.

MOTION to adjourn at 6:58 p.m. By Larry Paquette, Support, Mary Hallett

All in favor/Motion carried.