

**CEDAR CREEK TOWNSHIP BOARD
2530 N. 41 1/2 rd.
Manton, Michigan 49663**

Regular meeting August 5, 2025 6:30 p.m.

Meeting was called to order: 6:30

ROLL CALL

Members Present: Supervisor: Larry Paquette- Present, Treasurer: Mary Hallett- Present, Clerk: Beth Edwards - Present, Trustee: Jean Schnitker- Present, Trustee: Scott Paddock- Present.

PLEDGE OF ALLEGENCE

ADDITIONS to AGENDA: Approve agenda as amended additions. 6. Discuss letter regarding Joyce Schaub's burial. Motion 7 Motion to approve Beth Edwards and Liz Coffel to go to MTA conference on September 29th and 30th at a cost of 367.00 each plus hotel and driving time, Liz Coffel is to receive \$100.00 in per diem a day.

MOTION to Approve

Motion: Scott Support, Jean Vote: all in favor

PUBLIC COMMENT: for Regular Meeting, Time opened 6:33 Time closed 6:34

COUNTY COMMISSIONER REPORT: None.

Landfill: No call from Chris Gee so no updates.

APPROVAL OF MINUTES July 1, 2025 Minutes Approved as amended.

MOTION to Approve

Motion: Jean Support, Scott Vote: all in favor

TREASURER'S REPORT:

General Fund Balance June 30, 2025, \$ 778,284.08 July receipts were \$5,485.47 July checks were \$49,298.84 Grand Total Balance: the balance was \$734,470.71 Impact Fund balance 1,008,128.60.

MOTION to Approve July 30 ,2025 report, Motion: Jean Support, Scott. Roll call vote: Larry: yes, Mary: yes, Beth: yes, Jean: yes, Scott: yes.

CLERK'S REPORT:

A current Check Register detailing checks and bills 20386 to 20444 with EFTPS #05240597 for a total of \$ 49,298.84 were presented and reviewed,

MOTION to Approve: Larry, Support: Scott, Roll call vote:

Larry: yes, Jean: yes, Scott: yes, Beth: yes, Mary: yes.

Budget Report: Is in order.

SUPERVISOR'S REPORT: Larry didn't ask how much he could discuss about the meeting. They are tentatively a meeting is being set up for County, GFL, and Township.

DEPARTMENT REPORTS:

1. Cemetery: Things in the cemetery are going well. One died tree has been removed. There are a few more that are dying and will need to be removed.

2. Building Inspector: 4 permits.

3. Blight Enforcement: Not going to bad right now. the ones she's working on right now are with zoning also.

4. Planning Commission: Meeting will be on August 12th at 6:30 pm. Last month someone was supposed to come to meeting to discuss campground on private land and didn't show. So we discussed zoning on campgrounds.

5. Zoning Administrator: 5 permits.

6. Fire Department: There were 9 runs, 1 billable, and a meeting,

OLD BUSINESS

1. Motion to discuss finding Zoning Board of Appeals Removed until person is found.

2. MOTION to discuss changing something in Cemetery ordinance. Jean and Beth will do updates and bring before the board next month. September 2, 2025. Motion, Jean Support Scott Vote: Larry, yes Mary, yes Beth, yes Jean, yes Scott, yes

NEW BUSINESS

1. MOTION to approve reimbursing Chad Dykgraaf for purchase of fire helmet shields at a cost of \$465.80 to come from Impact Fund. Motion, Jean Support Scott Vote: Larry, yes Mary, yes Beth, yes Jean, yes Scott, yes

2. MOTION to discuss new amending to zoning mapping and wording. It was removed from agenda.

3. MOTION. MOTION to discuss and decide on Cemetery burial fees effective August 5, 2025. We decided to up Burials to \$500.00, Weekends and Holiday would be an additional \$50.00, Cremains are \$150.00. Motion: Larry, Support: Scott. Roll call vote: Larry: yes, Mary: yes, Beth: yes, Jean: yes, Scott: yes.

4. MOTION to approve paying Jonathan Hallett to make new foundation as it needs to be larger than existing one, and for headstone to be moved at a cost of \$150.00. Motion: Scott, Support: Larry. Roll call vote: Larry: yes, Mary: yes, Beth: yes, Jean: yes, Scott: yes.

5. MOTION to approve hiring William Scott Russell as a new fire fighter to the Cedar Creek Fire Dept. effective August 5, 2025. Motion: Scott, Support: Larry. Roll call vote: Larry: yes, Mary: yes, Beth: yes, Jean: yes, Scott: yes.

6. MOTION to discuss letter regarding Joyce Schaub's burial. We talked and set it aside as family didn't come to meeting.

7. MOTION to approve Beth Edwards and Liz Coffel to go to MTA Conference on September 29th and 30th at a cost of \$367.00 each and hotel, and mileage. Liz Coffel will receive a \$100.00 per diem a day. Motion: Scott, Support: Larry. Roll call vote: Larry: yes, Mary: yes, Beth: yes, Jean: yes, Scott: yes.

CORRESPONDANCE: all correspondence Mary received email from Joe Porterfield.

PUBLIC COMMENT: opened, 7:11 – Closed – 7:13 Questions on zoning. Liz talked about Website.

Board Comment Scott said Amish signs are working well and road work is complete on 47 rd. Jean said lights in parking lot are good but the light on the flag isn't bright enough. Mary said Chubb's thank the board for signs.

MOTION to adjourn at 7:23 By Beth, Support, Mary.

All in favor/Motion carried.