

CEDAR CREEK TOWNSHIP BOARD
2530 N. 41 1/2 rd.
Manton, Michigan 49663

Regular meeting November 4, 2025 6:30 p.m.

The meeting was called to order: 6:30 p.m.

ROLL CALL

Members Present: Supervisor: Larry Paquette- Present, Treasurer: Mary Hallett- Present, Clerk: Beth Edwards - Present, Trustee: Jean Schnitker- Present, Trustee: Scott Paddock- Present.

PLEDGE OF ALLEGENCE

ADDITIONS TO AGENDA: Motion 7 approval new fire fighter. and Motion 8. Discuss and approve new website host/ platform. Motion 9. Renewal of Acrisure insurance for 12/1/25 thru 12/1/26 at a cost of \$20,062.00.

MOTION TO Approve

Motion: Scott Paddock

Support: Jean Schnitker

Vote: all in favor

PUBLIC COMMENT: for Regular Meeting. Time opened: 6:31 p.m., Time closed: 6:32 p.m.

COUNTY COMMISSIONER REPORT: No report.

Landfill: No report.

APPROVAL OF MINUTES October 7, 2025 Minutes Approved as Amended.

MOTION to Approve

Motion: Jean Schnitker **Support:** Scott Paddock **Vote:** all in favor

TREASURER'S REPORT:

General Fund Balance September 31, 2025, \$679,325.49. October **receipts** were \$255,939.73. October **checks** were \$172,191.96. **Grand Total Balance: \$763,073.26** the **balance was \$764,220.19** Impact Fund balance.

MOTION to Approve October 31 ,2025 report,

Motion: Scott Paddock **Support** Jean Schnitker

Roll call vote: Larry: Yes, Mary: Yes, Beth: Yes, Jean: Yes, Scott: Yes.

CLERK'S REPORT:

A current Check Register detailing checks and bills 20538 to 20597 with EFTPS #11896715 for a total of \$172,191.96 were presented and reviewed,

Regular Meeting November 4, 2025

Motion: Scott Paddock Support Mary Hallett.

Roll call vote: Larry: Yes, Mary: Yes, Beth: Yes, Jean: Yes, Scott: Yes.

BUDGET REPORT: Budget is still in order.

SUPERVISOR'S REPORT: Talking with multiple individuals about fire authority, what it would look like. First meeting the City of Manton was invited and attended. That meeting did not go well. Comments, too far out there. They make 40k every 6-7 months. Requested from city commissioners on how they are doing that. Still another 30k on the books to collect this year. The intent was to get everyone to do it together. Liberty is interested but they have a contract. This is going to take some time to do. In a fire authority we could share the impact fund. That needs to be looked into to see if that is possible (per Mary Hallett). This is more of a discovery effort to explore how to make it a successful fire authority.

DEPARTMENT REPORTS:

1. Cemetery: Water is turned off and lines blown out. Closes 11/15/2025.

2. Building Inspector: Two permits.

3. Blight Enforcement: Has been quiet.

4. Planning Commission: Meets next week 11/11/2025. Special use permit individual did not show, he showed at the impact meeting instead (in error).

5. Zoning Administrator: One permit. Waiting to hear back from the attorney on property on 41 1/2 Rd. Complaints are recommended in writing.

6. Fire Department: Quiet. Four runs (none billable), lift assist, illegal burn, two disregards. Meeting/training was held. Work on changes to ordinance resolution.

OLD BUSINESS None.

NEW BUSINESS

1. MOTION to approve 2026 calendar for Township Board meetings.

Motion: Scott Paddock Support Jean Schnitker .

Roll call vote: Larry: Yes, Mary: Yes, Beth: Yes, Jean: Yes, Scott: Yes.

2. MOTION to except Chuck Valkner's letter of resignation from Board of Review effective 11/7/25.

Motion: Jean Schnitker Support Larry Paquette.

Roll call vote: Larry: Yes, Mary: Yes, Beth: Yes, Jean: Yes, Scott: Yes.

3. MOTION to approve 2026 calendar for Impact Board meetings.

Motion: Jean Schnitker Support Mary Hallett.

Regular Meeting November 4, 2025

Roll call vote: Larry: Yes, Mary: Yes, Beth: Yes, Jean: Yes, Scott: Yes.

4. MOTION to discuss budget adjustment for Attorney bills as we have two ongoing issues we are working on. Scott Paddock, suggested adding another 10k, from general fund to professional services under township board.

Motion: Larry Paquette Support Scott Paddock.

Roll call vote: Larry: Yes, Mary: Yes, Beth: Yes, Jean: Yes, Scott: Yes.

5. MOTION to appoint Jack Dontje to Board of review effective 11/4/25.

Motion: Mary Hallett Support Larry Paquette.

Roll call vote: Larry: Yes, Mary: Yes, Beth: Yes, Jean: Yes, Scott: Yes.

6. MOTION to appoint Jack Dontje to Zoning Board of Appeals effective 11/4/25.

Motion: Jean Schnitker Support Mary Hallett.

Roll call vote: Larry: Yes, Mary: Yes, Beth: Yes, Jean: Yes, Scott: Yes

7. MOTION to appoint Dawson Dykgraaf as new fire fighter effective 11/4/25.

Motion: Larry Paquette Support Jean Schnitker.

Roll call vote: Larry: Yes, Mary: Yes, Beth: Yes, Jean: Yes, Scott: Yes

8. MOTION to discuss and approve new website host/ platform.

All Pro Technology- Shumaker Technology- Revize- three companies/estimates.

Approval for All Pro Technology for website development at a cost of \$2500.00, funds from general fund.

Motion: Larry Paquette Support Scott Paddock.

Roll call vote: Larry: Yes, Mary: Yes, Beth: Yes, Jean: Yes, Scott: Yes

9. MOTION to approve renewal of Acrisure insurance for 12/1/25 thru 12/1/26 at a cost of \$20,062.00.

Motion: Scott Paddock Support Mary Hallett.

Roll call vote: Larry: Yes, Mary: Yes, Beth: Yes, Jean: Yes, Scott: Yes

CORRESPONDENCE: None.

PUBLIC COMMENT: Opened at 7:16 p.m. – Closed 7:17 p.m.

Board Comment

Scott Paddock No comment.

Cedar Creek Township

APPROVED

Regular Meeting November 4, 2025

Jean Schnitker – Snow shoveling wasn't on the agenda. We spoke about it last meeting. Tyler said he would do it 20 per hour. Add that to next meeting agenda.

Beth Edwards – Nothing.

Mary Hallett – Been emails going out requesting tax bills from other township staff other than Mary. Direct them to Mary please.

Larry Paquette – Keep working with Mike and Shelly and the fire staff individuals to get more information. Carbon capture, mining, Saline twp. (downstate) DTE wants to build a large staff. Township voted no. State voted yes.

MOTION to adjourn at 7:22 p.m. By Mary Hallett, Support, Jean Schnitker

All in favor/Motion carried.