

CEDAR CREEK TOWNSHIP BOARD

2530 N. 41 1/2 rd.

Manton, Michigan 49663

Regular meeting October 7, 2025 6:30 p.m.

The meeting was called to order: 6:30 p.m.

ROLL CALL

Members Present: Supervisor: Larry Paquette- Present, Treasurer: Mary Hallett- Present, Clerk: Beth Edwards - Present, Trustee: Jean Schnitker- Present, Trustee: Scott Paddock- Present.

PLEDGE OF ALLEGENCE

ADDITIONS TO AGENDA: Approve agenda as amended. MOTION to approve paying Wexford County Road Commission to be paid \$150,000.00 out of impact fund for contract paving of 47 Rd.

MOTION TO Approve

Motion: Jean Schnitker

Support: Scott Paddock

Vote: all in favor

PUBLIC COMMENT: for Regular Meeting, Time opened: 6:33 p.m., Time closed: 6:34 p.m.

COUNTY COMMISSIONER REPORT: Not present.

Landfill: Finishing today lining the cell. Gas captures are going well. Waiting for the county to respond on their legal position of host agreement.

APPROVAL OF MINUTES September 2, 2025 Minutes Approved as Amended. Corrections made to minutes.

MOTION to Approve

Motion: Scott Paddock **Support:** Jean Schnitker **Vote:** all in favor

TREASURER'S REPORT:

General Fund Balance August 31, 2025, \$712,311.11. September **receipts** were \$9,127.30. September **checks** were \$42,112.92 **Grand Total Balance: \$679,325.49** the **balance was \$1,014,550.42** Impact Fund balance.

MOTION to Approve September 30 ,2025 report,

Motion: Scott Paddock **Support** Jean Schnitker

Roll call vote: Larry: Yes, Mary: Yes, Beth: Yes, Jean: Yes, Scott: Yes.

CLERK'S REPORT:

A current Check Register detailing checks and bills 20498 to 20537 with EFTPS #04081531 for a total of \$42,112.92 were presented and reviewed,

Motion: Scott Paddock Support Jean Schnitker.

Roll call vote: Larry: Yes, Mary: Yes, Beth: Yes, Jean: Yes, Scott: Yes.

BUDGET REPORT: Is in order.

SUPERVISOR'S REPORT: Local twp. supervisors met, talked about blight, ladies aid- Liberty Twp, Fire authority.

DEPARTMENT REPORTS:

1. Cemetery: FOIA received, processed. Potential water shut off date is 10/24/2025. Had a call from a site owner about a monument taken from a site, which was the marker for that particular site. Burial was done a few weeks ago. Going to see what can be put there by the township as a temporary marker.

2. Building Inspector: Two permits.

3. Blight Enforcement: One person is coming to the planning commission meeting to talk about vehicles.

4. Planning Commission: Meeting will be on 10/14/2025 at 6:30 pm. Zoning variance was done. Follow DNR for campgrounds. No further changes to zoning districts at this time. Christopher Crain sent a text; he is working on finishing the ordinance sections and wanted to know if the board wanted hard copies printed. Wendy would like to have a hard copy. All members of the board have hard copies. Along with the hard copies to be held at the township hall, all board members and Wendy will be supplied with a hard copy. Christopher Crain can make those copies and be reimbursed for the copy fees.

5. Zoning Administrator: Four permits.

6. Fire Department: There was 1 run, it was billable.

OLD BUSINESS

1. MOTION to discuss changing something in Cemetery ordinance.

Terminology changes. Date for items to be removed moved to Nov. 1st. Section 13 put on paperwork for lot purchases. That would not be a change to an ordinance. Section 18 wording should be clarified better. This can be removed until ready to make changes. No motion, support or roll call vote needed due to removal of item from agenda.

Motion: N/A Support N/A .

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Roll call vote: Larry: N/A, Mary: N/A, Beth: N/A, Jean: N/A, Scott: N/A.

2. MOTION to approve ArcGIS annual subscription for cemetery mapping at a cost of \$684.00.

Motion: Scott Paddock Support Larry Paquette.

Roll call vote: Larry: Yes, Mary: Yes, Beth: Yes, Jean: Yes, Scott: Yes.

NEW BUSINESS

1. MOTION to approve plowing for the year 2025 thru 2026.

Tyler said he would be doing it for the same rate as last year. With no change in charge, no need to do bids again. Additional bill for loader to move snow banks. He was told we would need to have that approved prior to services rendered for that. Snow shoveling, Tyler indicated he would do it for \$20 per hour. Add to the next agenda for snow shoveling. This item is being removed. No motion, support of roll call vote due to removal from agenda.

Motion: N/A Support N/A .

Roll call vote: Larry: N/A, Mary: N/A, Beth: N/A, Jean: N/A, Scott: N/A.

2. MOTION to approve Cemetery Foundation Fees of .25 cents per square inch for regular foundations and .30 cents per square inch for special requests to be done by Thin Blue Line.

Motion: Larry Paquette Support Beth Edwards.

Roll call vote: Larry: Yes, Mary: Yes, Beth: Yes, Jean: Yes, Scott: Yes.

3. MOTION to approve calendar for 2026 Planning Commission Board

Motion: Scott Paddock Support Larry Paquette.

Roll call vote: Larry: Yes, Mary: Yes, Beth: Yes, Jean: Yes, Scott: Yes.

4. MOTION to approve buying cork board runners for drywall areas in Hall.

Cost of up to \$30

Motion: Larry Paquette Support Jean Schnitker.

Roll call vote: Larry: Yes, Mary: Yes, Beth: Yes, Jean: Yes, Scott: Yes.

5. MOTION to approve Landfill coupon for the 2026 News Letter.

Scheduled for every Thursday in 05/2026.

Motion: Mary Hallett Support Larry Paquette.

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Roll call vote: Larry: Yes, Mary: Yes, Beth: Yes, Jean: Yes, Scott: Yes.

6. MOTION to approve looking into the new Website as WIX is not ADA compliant and renewal is in February 2026.

Liz Coffel to look for a new website host.

Motion: Larry Paquette Support Beth Edwards.

Roll call vote: Larry: Yes, Mary: Yes, Beth: Yes, Jean: Yes, Scott: Yes.

7. MOTION to approve paying Wexford County Road Commission \$150,000.00 out of impact fund for contract paving of 47 Rd.

Motion: Jean Schnitker Support Scott Paddock.

Roll call vote: Larry: Yes, Mary: Yes, Beth: Yes, Jean: Yes, Scott: Yes.

CORRESPONDENCE: FEMA Letter, given to Larry Paquette.

PUBLIC COMMENT: Opened at 7:19 p.m. – Closed 7:20 p.m.

1 resident spoke.

Board Comment

Scott Paddock called the Wexford County Rd Commission about reports of Amish flashing signs not working.

Jean Schnitker touched base with potential zoning board of appeals member Keith, but hasn't heard back. Talked to the local high school government teacher about having a board member come and talk to their class about local township government. Jean is willing to go.

Beth Edwards The Clerk's conference was good, learned a lot.

Mary Hallett Still a lot of calls and inquiries about property tax bills and payments being made.

Larry Paquette Nothing to comment on.

MOTION to adjourn at 7:22 p.m. By Mary Hallett, Support, Larry Paquette

All in favor/Motion carried.